

Prepayment Guidelines for Student Lunches at St Mary's Elementary

1. The upcoming lunch menu is always posted on the SME Website by the last Wednesday of the month. Once you look over the menu, you may decide to prepay for as many or as few lunches as you wish.
2. A check or cash may be sent with your child/children in an envelope clearly labeled with 'Name, Amount Enclosed, and Number of Lunches Paying For.'
3. The Kitchen will then record how many Prepaid Lunches are available for your student(s), and will be marked accordingly. We will track your account(s) as the lunches are used and the account is depleted.
4. Even if the account balance is at zero, no child will ever go without a lunch. A Notice of Account will be sent via e-mail to indicate that the account needs to be replenished.
5. We also allow for ala carte milk to be prepaid. We will record and track daily milk purchases, just as we do for lunches. Simply send in a clearly marked envelope with your 'Name, Amount Enclosed, and Number of Milk Purchases Paying For.'
6. Any questions regarding the SME Lunch Program, contact us at heerdt@smeschool.com, or 683-2112 extension 119 during school business hours.

Please note our daily offerings and menu options are subject to change. Our menu has become somewhat more fluid, often changing to accommodate supply chain interruptions and shortages. We have had to make several changes as deliveries have not included what was requested at the beginning of the month, when the menu was created. We do not always know when a manufacturer stops production or drops a product from their line because of demand, or lack thereof. Although these substitutions are made after the menu has been created, the daily offerings are still in keeping with the National School Lunch Program, and adhere to all standards set forth. If you have any questions or concerns, please email us at heerdt@smeschool.com. Thank you for your support of our school lunch program! We love our Customers and appreciate their patience.